NORMAN MANLEY LAW SCHOOL

THE DATA PROTECTION ACT, 2020

NORMAN MANLEY LAW SCHOOL DATA PORTABILITY REQUEST FORM

Reference No: (For Internal Use Only)

1. **Data Controller:** ……………………………………………………

   Council of Legal Education, Norman Manley Law School,

   8 Ring Road, P.O. Box 231, Mona, Kingston 7,

   The University of the West Indies, Mona Campus,

   JAMAICA, WEST INDIES.

   Email: **privacy@datacontroller.com**

2. **Name of Data Subject:** (Print)

Last Name: …………………………………………………………….

First Name: ………………………………………………………….

Middle Name: ……………………………………………………….

3. **Name of Applicant (if different from Data Subject):** (Print)

Last Name: …………………………………………………………….

First Name: ………………………………………………………….

Middle Name: ……………………………………………………….

4. **Date of Birth of Data Subject:** ………………………………………….

5. **Sex of Data Subject:**

☐ Male   ☐ Female

6. **Address: (**Please indicate the address to which correspondence related to your application should be sent.)

Home**:** ………………………………………………………………….

NORMAN MANLEY LAW SCHOOL

	DEPARTMENT: Office of the Principal	DOCUMENT NO: OP/DPRFo/00	Page **2** of **2**
	TITLE: Data Portability Request Form - Data Protection Policy (DPRFo)	REVISION NO.: 00	REVISION DATE: October 24, 2024

Mailing: ………………………………………………………………………….

Tel.: …………………………………………………………………………

Email: ………………………………………………………………………….

7. **Data Portability Request:** ☐ Receive personal data in a structed, commonly used, and machine-readable format

☐ Transmit personal data to another Norman Manley Law School

Council of Legal Education, Norman Manley Law School,

8 Ring Road, P.O. Box 231, Mona, Kingston 7,

The University of the West Indies, Mona Campus,

JAMAICA, WEST INDIES.

8. Details and Basis of Request: ……………………………………………….

9. Signature of Data Subject/Applicant: …………………………………………

10. Date: ………………………………………………………………………..

11. Documents to Attach:

- A copy of the data subject's government-issued identification.
- Proof of address (e.g., utility bill, bank statement).
- Any additional documents supporting the request for data portability.