



COUNCIL OF LEGAL EDUCATION

NORMAN MANLEY LAW SCHOOL

8 RING ROAD, P.O. BOX 231, KINGSTON 7, JAMAICA, W.I.

POST OF TUTOR AT THE NORMAN MANLEY LAW SCHOOL & LEGAL AID CLINIC

The Council of Legal Education invites applications from Attorneys-at-Law qualified to practice law in the Commonwealth Caribbean for the posts of **Tutor (Teaching and Learning)** at the Norman Manley Law School, 8 Ring Road, and its Legal Aid Clinic, 18 Gibraltar Hall Road, UWI Mona Campus, Kingston 7, Jamaica, W.I.

Applicants must have at least five (5) years of practical and professional experience. The position is full-time and no outside employment may be undertaken without the prior approval of the Principal of the Norman Manley Law School. The appointment will be on contract for three (3) years in the first instance and is renewable.

Knowledge of the laws of the Commonwealth Caribbean is essential. Applicants are expected to have experience in the use of information and communications technology to facilitate the performance of assigned duties and responsibilities.

Applicants should demonstrate competence in at least two of the following areas for a position at the Law School and all listed areas for the Legal Aid Clinic:

Tutor (Law School)	Tutor (Legal Aid Clinic)
<ul style="list-style-type: none">• Advocacy (Civil)• Civil Procedure and Practice I• Civil Procedure & Practice II (Law of Association)• Law Office Management, Accounting & Technology• Conveyancing & Registration of Title	<ul style="list-style-type: none">• Civil Litigation• Land & Probate Matters• Family Law

Qualifications and/or experience in various aspects of educational pedagogy including teaching and learning methodologies, assessment and evaluation techniques would be an asset.

Where appropriate, full economy class passage and baggage allowance for the successful candidate and their family will be paid on appointment and on normal termination of appointment.

Kindly submit a signed letter of application, an updated curriculum vitae with supporting documents and three (3) signed letters of recommendation, two of whom must be familiar with the applicant's work, by **Friday, May 10, 2024** to:

**THE OFFICE OF THE PRINCIPAL
NORMAN MANLEY LAW SCHOOL
8 Ring Road,
UWI Mona Campus
Kingston 7
JAMAICA, W.I.
Email: officeoftheprincipal@nmlscl.com**

The successful applicant will be expected to assume duties on **Monday, August 12, 2024**.

The Norman Manley Law School recognises the time and effort it takes to apply for a position and thanks all applicants. However, only shortlisted applicants will be contacted.